

# Position Description – Captains



*Length of Term: 2 years*

**Mission:**

*"In partnership with our clubs, support, encourage and grow golf in an enjoyable environment"*

**Vision:**

*"To be engaging and supporting leaders to the WDGA member clubs."*

## Purpose

The captains are members of the WDGA Executive. The role of the WDGA Captains (Men, Women) is to oversee all WDGA golf operations and provide support to the WDGA Match Committee.

## Key Roles & Responsibilities

- To attend WDGA Executive Committee Meetings
- To provide reports to the WDGA Executive on progress of WDGA golf events
- Form and co-ordinate Match Committee delegating roles for the Co-ordination of
  - WDGA Events
  - Pennant
  - Country Teams
- To oversee and construct the annual WDGA calendar fixtures.
- To maintain up to date conditions of play and document procedures for all WDGA events
- Junior Program oversight with Junior Co-ordinator
- Co-ordinate forums to gain feedback on Events and Program
- Ensure effective communication between Captains
- To assist Treasurer in developing and monitoring the operational golf budget
- Assist with the application for golf funding grants and sponsorship opportunities
- To assist in achieving goals of WDGA Strategic Plan.

## Essential Skills and Requirements

- To hold or be willing to work towards Level 1 Referee Certificate higher level preferred
- To hold or be willing to work towards Working with Children Check.
- Conversant with Rules Policies, procedures and Events of Golf Australia

## Related Documents:

1. WDGA Code of Conduct
2. WDGA Committee Charter
3. WDGA Match Committee Charter
4. WDGA Strategic Plan

Approved: WDGA Executive: June 2<sup>nd</sup> 2020  
Review Date: June 2022