# COUNTRY WEEK FORMAT ROLES AND RESPONSIBILITIES

#### **WDGA**

- To circulate expressions of interest for Team Captain and Team Manager approx. March
- To organise selection of Captain and Manger and to provide clarity re roles and responsibilities
- To conduct a meeting with successful participants
- To circulate Golf Australia package to Mens and Ladies Team Manager and Captains. le Entry forms, catering requirements, course venues and program
- To circulate EOI for players and caddies
- Correspondence with sponsors

### **TEAM MANANGERS:**

- Establish list of interested players and contact details
- To organise sponsorship for teams
- To be responsible for reviewing team polo shirts and availability
- Team refreshments
- To organise accommodation
- Transport to Melbourne
- Transport for players and caddies on day of play
- Entry forms etc. required and distributed annually by GA.

### **TEAM CAPTAIN:**

- To liaise with suitable clubs for training session dates and times
- To organise training sessions at clubs
- Selection of players adhering to selection criteria
- Caddies allocated to players
- Ensure early arrival at venues
- Entry on day of play.

### **CADDIES:**

 To ensure all au fait with players equipment needs. Team and requirements of GA Country Week Match Conditions.

## **GENERAL:**

• Conditions of play and entry are in accordance with GA Country Week Matches Conditions.

Compiled by: Approved by Match Committee Date .../....

Western District Golf Association Inc. A0062389Z